

Survey Toolbar

The **Survey Toolbar** allows you to enhance the survey taking experience for your respondents. The toolbar allows you to add the following functionality to your survey:

- [Save and Continue](#) - allow respondents to save progress and return to finish your survey at a later time.
- [Language Menu](#) - if you have created multiple language versions of your survey, allow your respondents to choose a language to take your survey in.
- [Low Vision Mode](#) - when enabled, Low Vision Mode allows survey respondents to:
 - Increase contrast ratios
 - Increase font sizes
 - Increase font weights (e.g. question text becomes bold)

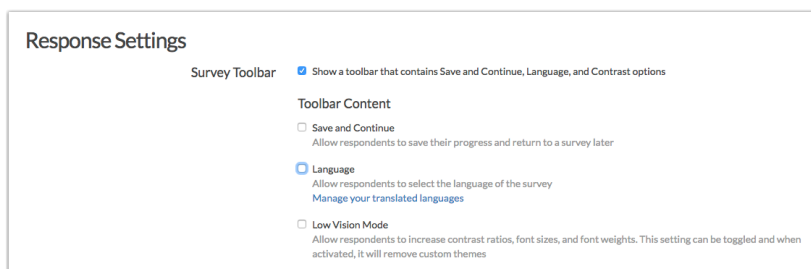
The toolbar allows you to enable one, two, or all three of the above options.

Visit the documentation for expanded content on each of the **Toolbar Content** types:

- [Save and Continue](#)
- [Language Menu](#)
- [Low Vision Mode](#)

Survey Toolbar Setup

1. To configure your Survey Toolbar, click **Tools > Response Settings**.
2. Check the **Survey Toolbar** checkbox to expand the additional toolbar options.



Response Settings

Survey Toolbar Show a toolbar that contains Save and Continue, Language, and Contrast options

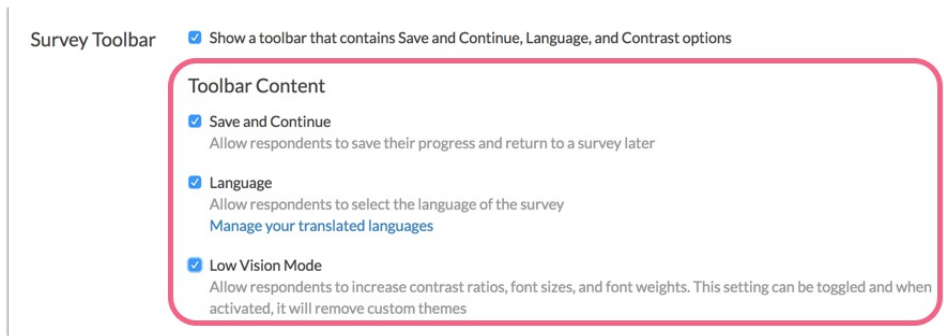
Toolbar Content

Save and Continue
Allow respondents to save their progress and return to a survey later

Language
Allow respondents to select the language of the survey
[Manage your translated languages](#)

Low Vision Mode
Allow respondents to increase contrast ratios, font sizes, and font weights. This setting can be toggled and when activated, it will remove custom themes

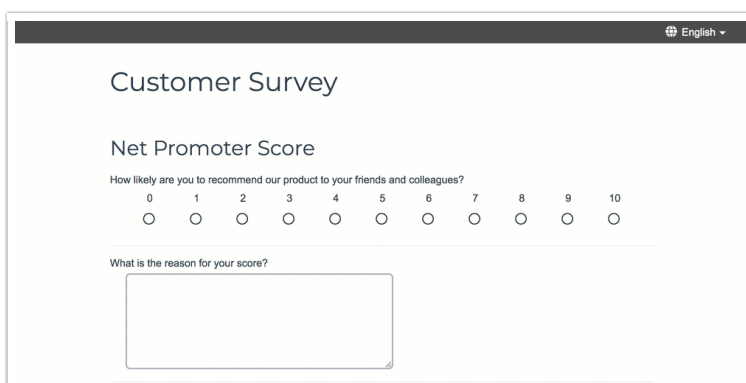
3. Choose the **Toolbar Content** that you want to enable from the following options (for the sake of example, we will enable all three):



- [Save and Continue](#) - allow respondents to save progress and return to finish your survey at a later time. Displays on pages after page one.
- [Language Menu](#) - if you have created multiple language versions of your survey, allow your respondents to choose a language to take your survey in.
- [Low Vision Mode](#) - when enabled, Low Vision Mode allows survey respondents to:
 - Increase contrast ratios
 - Increase font sizes
 - Increase font weights (ex., question text becomes bold)

4. Choose the **Toolbar Position from the available options:**

- **Top - Fixed:** This will display the Survey Toolbar at the top of the survey page. The fixed setting will keep the bar in view when survey respondents scroll down on the page. See below example.
- **Top:** This will display the toolbar at the top of the page and will scroll out of view when respondents scroll down.
- **Bottom - Fixed:** This will display the Survey Toolbar at the bottom of the survey page. The fixed setting will keep the bar in view when survey respondents scroll down on the page.
- **Bottom:** This will display the Survey Toolbar at the bottom of the survey page. *It is important to note that, without the fixed setting, this will often be out of view until respondents scroll down on the page.*



- 5. The **Only show on the first page** option will display the Survey Toolbar only on the survey's first page. Once respondents click the **Next** button, the toolbar will no longer be in view. *Note: This setting is not compatible with **Save and Continue**. The Save and Continue toolbar will display on all pages after page one of the survey (excluding the [Thank You Page](#)).***

Toolbar Position

Top

Fixed Position

Only show on the first page
This only applies to the Language and Low Vision Mode options

6. Once you are finished configuring the **Survey Toolbar** make sure to click **Save Settings**.

Survey Toolbar in Survey Taking

When all **Toolbar Content** is enabled the Survey Toolbar will appear as follows in **Page One** of your survey.

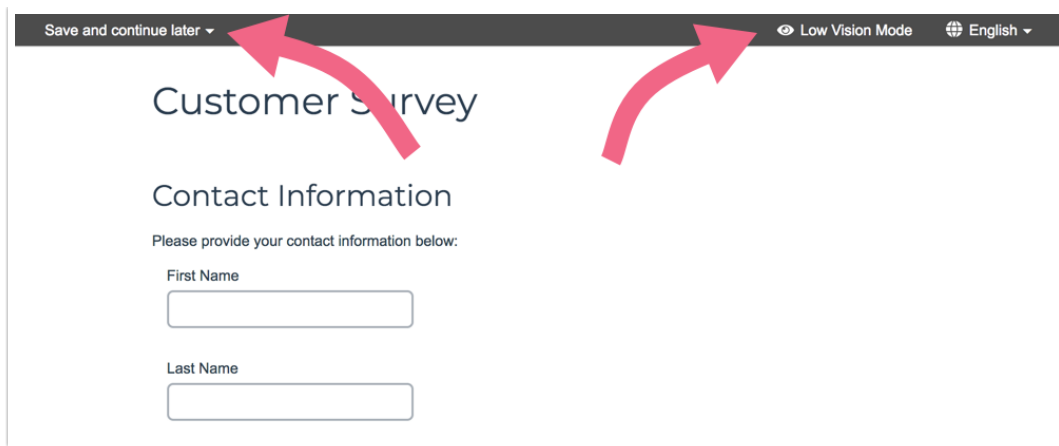
- Respondents can click the current language to choose another language via the provided dropdown menu.
- Respondents can click on **Low Vision Mode** to enable/disable these contrast settings.

The screenshot shows a survey page with a dark toolbar at the top. The toolbar contains 'Low Vision Mode' (with an eye icon) and 'English' (with a globe icon and a dropdown arrow). A red arrow points from the 'Low Vision Mode' text to the toolbar. Below the toolbar, the survey content includes the title 'Customer Survey', the question 'Net Promoter Score', and a rating scale from 0 to 10. Below the scale is a text input field for 'What is the reason for your score?'.

Note: You will not see the Save and Continue content on Page One. The Save and Continue content appears on all survey pages after page one (excluding the [Thank You Page](#)).

Once your respondent clicks **Next** on Page One, the Survey Toolbar will appear as follows on **Page Two**.

- The Save and Continue content will now be visible in the left of the toolbar. Respondents can click here to expand the Save and Continue content to provide their email address.



FAQ & Troubleshooting

Can I change the location of the Toolbar Content?

At this time, the position of each item in the toolbar cannot be changed. The **Save and Continue** content will always be located on the left of the toolbar. The **Low Vision Mode** and **Language** content will be located on the right side of the toolbar.

My Save and Continue content does not appear on my survey!

The most likely cause for this is that you are viewing either **Page One** or a **Terminal Page**. It's important to note that the Save and Continue content does not display on either of these pages.

Related Articles