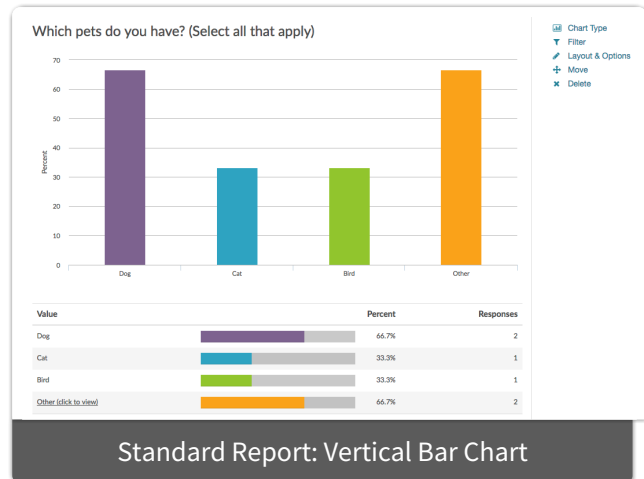# Standard Report: Vertical Bar Chart

Vertical Bar Charts are used to report on multi-select questions such as Checkboxes. They will also work to report on other question types with a discrete list of answer options such as Radio Buttons, Dropdown Menus, Likert, etc.

Standard Report: Vertical Bar Chart

Default Questions

- Checkboxes
- Image Select (Multi)

Other Compatible Questions

- Radio Buttons
- Dropdown Menu
- Image Select (Single)
- Rows of a Dropdown Menu List
- Rows of a Checkbox Grid (Learn how to Report on Grid Rows Separately !)
- Rows of a Radio Button Grid (Learn how to Report on Grid Rows Separately !)
- Slider
- Slider List
- Net Promoter Score®
- Cascading Dropdown Menu

Related Chart Types

- Horizontal Bar Chart

Available Options for Vertical Bar Charts

There are a number of options available for an individual vertical bar chart.

Filter Tab

First, if you wish to filter the data that displays for an individual vertical bar chart, click **Filter** to the right of the element and use the logic builder. Learn more about filtering an individual element .
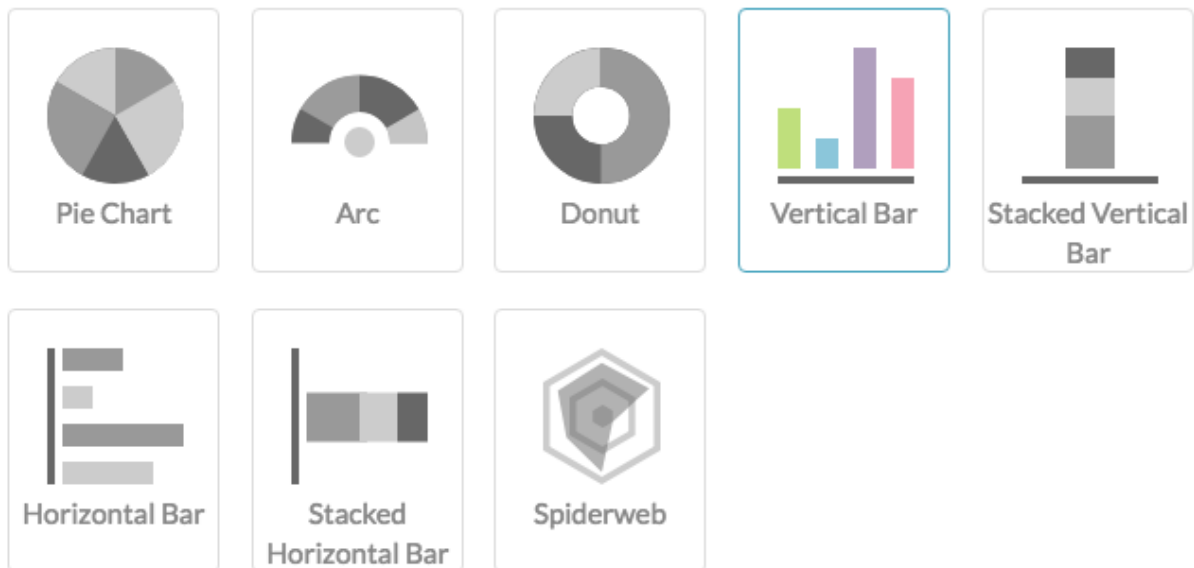
- If you wish to display the specific details of your filters below your chart, check the **Show Details of Filter with Report Element** checkbox below the logic builder.
- You will also see an option to filter this element by **Survey Link or Campaign**. This filter option will allow you to only include data in this element that was collected via a specific link (or links).

Chart Type Tab

Second, questions that default to display as a Vertical Bar Chart can also be displayed as a number of different chart types. Click **Chart Type** to the right of the element and select a different chart type from the available options.

Overall (Aggregate) Charts

Pie Chart · Arc · Donut · Vertical Bar · Stacked Vertical Bar

Horizontal Bar · Stacked Horizontal Bar · Spiderweb

Layout & Options Tab

To explore even more options, review the settings available within the **Layout & Options** section.

Question Options

- **Chart** - Include or exclude the main chart.
- **Summary Table** - This is the table below the chart that includes the value, percent and count.
- **Statistics** - See below list of available statistics for this chart type.

Answer Options

- **N/A Options** - Include or exclude options set as not applicable.
- **Answer Options with No Data** - If you have answer options with no data that you wish to include in the chart, click this option.
- **Answer Option Names** - By default, the Original Option Title displayed to survey respondents will display in your report. Toggle to Reporting Value if you wish to display this instead.
- **Answer Grouping/Top and Bottom Box** - Group your answer options for reporting purposes. Visit the Top Box Reporting article to learn more.
- **Order Answers By** - Select how you would like the answer options to be

ordered; either by Original answer order, Number of responses, or Alphabetically by answer title.

Chart Options

- **Chart Size** - You can adjust the chart size small, medium, or large.
- **Axis Values** - Elect to display **Option Counts** rather than the default **Option Percents** for your axis values.

Axis Values

Finally, you can elect to display **Option Counts** rather than the default **Option Percents** for your axis values.

X-Axis/Y-Axis Value Bounds

Use these fields to set the *limits (min & max) of your x/y-axis* for your Vertical Bar Chart.

Available Statistics

- Total Responses
- Hidden Count
- Skipped Count

If reporting values are numeric the below statistics are available.

- Sum
- Average

- Min
- Max
- Standard Deviation

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