

Reorder Questions

Drag and Drop a Question

To move a question, click and hold the crosshairs icon on the far right of your question. Then simply drag your question to its desired location and release.

The screenshot displays a survey editor interface with three questions, each with a set of controls on the right side. The questions are:

- 1. Based on our customer service, how likely are you to recommend Acme to a friend or colleague? ***
A Net Promoter Score scale from 0 to 10, with 'Not Likely' on the left and 'Very Likely' on the right. The scale is currently empty. Below the scale is a label 'ID: 34 Net Promoter Score'. The controls on the right include 'Edit', 'Move' (crosshairs icon), 'Copy', and 'Remove' (X icon).
- 2. How long have you been a user of Acme Software? ***
A radio button selection with four options: 'New User (Less than Three Months)', '3-6 Months', '6-12 Months', and 'Experienced User (Greater than a Year)'. Below the options is a label 'ID: 61 Radio Buttons'. The controls on the right include 'Edit', 'Move' (crosshairs icon), 'Copy', and 'Remove' (X icon).
- 3. Please indicate your level of satisfaction with the Acme Support team: ***
A radio button selection with five options: 'Very Dissatisfied', 'Dissatisfied', 'Neutral', 'Satisfied', and 'Very Satisfied'. Below the options is a label 'ID: 60 Radio Buttons'. The controls on the right include 'Edit', 'Move' (crosshairs icon), 'Copy', and 'Remove' (X icon).

Move a Question Using the Move-To Menu

If you want to move a question to a different page entirely, it's easier to access the **Move to** dropdown menu with a single left click on the crosshairs icon. Select the new location from the menu and the question will be moved as soon as you select it!

Web Search

Product Review Site

Email Marketing

ID: 55 Radio Buttons

8. Please rate the Support Staff at Acme in the following areas:
Click on the number of stars to rate each item - 5 stars is best! *

Rating

Promptness	✖ ★★★★★
Courtesy	✖ ★★★★★
Expertise	✖ ★★★★★
Enthusiasm	✖ ★★★★★

ID: 12 Star Rating Grid

Copy Remove

Edit Move Copy Remove

Do you need to reorder entire survey pages? Visit the [Reorder Pages](#) article.

Related Articles